

**Sullivan County Delegation
June 25, 2012, Monday 6PM
Sugar River Bank Community Room**

Delegation Members Present: Thomas Howard – Vice Chair/Acting Chair for Convention/District 2, John Cloutier – Clerk/District 4, Joe Osgood – Executive Finance Committee Chair/District 4, Charlene Lovett – EFC Member/District 4, Spec Bowers – EFC Member/District 3, Thomas Laware EFC Member/District 5, Steve Cunningham – District 2, Raymond Gagnon - District 4, Steven Smith - District 5, Paul LaCasse Sr. – District 4, Benjamin Lefebvre – District 1, Andy Schmidt – District 1

Delegation Members Absent: Rep. Beverly Rodeschin – District 2

County Elected Officials, Department Heads and Other Personnel Present:

Commissioners Bennie Nelson – Chair, Jeffrey Barrette – Vice Chair and John M. Callum Jr. – Clerk, Greg Chanis – County Administrator, John Cressy – Facilities & Operations Director, Ross L. Cunningham – Department of Corrections Superintendent, High County Sheriff Michael Prozzo, Seth Wilner – UNH Cooperative Extension Agricultural Educator, Lynn Brennan – Conservation District Manager, and Sharon Callum – County Commissioners' Office Administrative Assistant /Minutes taker.

Public Attendees: – Ethel Jarvis – Unity, Gale Schmidt – Grantham, Sue Gottling – Sunapee, Anne Nilsen – Sunapee, Deborah Detore – Charlestown, Cherla Kozak – Charlestown, Rev. Susan Grant Rosen – Charlestown, James Thompson – Charlestown, Betty Thompson – Charlestown, Barbara Brill – Community Alliance Human Services, Larry Converse – Claremont, Bonnie Millett – Charlestown Congregational Church, Suellen Griffin – Grantham, Don Clarke – Claremont, Helen Nelson – Charlestown, Olive Reinhart – Charlestown, Jacqueline Nobrega-McLean – Charlestown, Tom Donovan – Claremont.

6:00PM The Vice Chair, Tom Howard, in the absence of Chair Rodeschin, opened the meeting as Acting Chair; and, recognized the County Commissioners.

Agenda Item No. 1. Open Meeting – Welcome & Introductions

The Delegation members introduced themselves and noted the legislative district and towns they represented. Acting Chair noted the County Convention is open to the public, however, no public input will be entertained unless Delegation members have questions.

Agenda Item No. 2. Meeting Minutes Review & Approval

Agenda Item No. 2.a. May 15, 2012 Public Hearing Minutes

Rep. Bowers questioned what the yellow highlighted areas represented. Ms. Callum noted they were additional words added by Rep. Cloutier, after the original draft was circulated. Rep. Bowers requested his name be corrected on page 9 of the document.

6:03: Motion: Accept the May 15th, 2012 Public Hearing meeting minutes with correction. Made by: Cunningham. Seconded by: Osgood. Voice vote taken: All in favor.

Agenda Item No. 2.b. June 1, 2012 4:35 PM Full Delegation Executive Session Meeting Minutes

6:05 Motion: accept minutes for June 1st 4:35 Full Delegation Executive Session minutes with spelling correction. Made by: Osgood. Seconded by: Lovett.
Discussion: Rep. Gagnon noted his name was misspelled on the first page of the minutes. **Voice vote: All in favor. The motion carried.**

Rep. Cloutier requested an amendment to the motion to unseal the Executive Session minutes; the subject pertained to the parking lot issue, which was taken care of, therefore, no reason to keep the minutes sealed.

6:06 Motion: to unseal the June 1st 4:35 Full Delegation Executive Session minutes of the Delegation. Made by: Cloutier. Seconded by: Cunningham. Voice vote: All in favor. The motion carried.

Agenda Item No. 2.c. June 12th, 2012 8:35 AM EFC Public Meeting Minutes

The Clerk noted the EFC minutes should be approved at another meeting of the EFC.

Agenda Item No. 3. Presentation and Consideration of the Proposed FY '13 County Budget

6:08 Motion: I make a motion to accept the Executive Finance Committee's recommended changes to the Sullivan County Commissioners proposed Fiscal Year 2013 budget and approve a Fiscal Year 2013 budget with Thirty Two Million, Five Hundred Four Thousand and Eight Hundred Forty Nine Dollars (\$32,504,849) of both Revenue and Expenses, with an amount to be raised in property taxes of Fourteen Million, One hundred Ninety Two Thousand and Seventy Four Dollars (\$14,192,074). Made by: Osgood. Seconded by: Lovett.
Discussion: Rep. Osgood noted everyone had in front of them the EFC recommended changes to the Commissioners proposed budget [Appendix A], he

felt there were no huge changes in any area as far as he was concerned; feels the Commissioners did a fairly respectable job of putting the budget together, which made the Executive Finance Committee's job easier; held the usual discussion on grants, took testimony; he noted there is a handout [Appendix B] illustrating grant requests, Commissioners proposed, and EFC proposed – only change was to Community Alliance Transportation (CAT) by \$5,000.

6:10 Amendment to preceding Osgood motion: to reduce the grant budget to that recommended by the Commissioners [\$168,750]. Made by: Cunningham. Seconded by: Osgood. Discussion:

Rep. Cunningham *"I felt that the County should not be a third level of contributing to charities, as towns in my district contribute, or do not contribute to charities, and I promised the Commissioners if they looked at this hard this year and reduced the dependence on tax payers, I would be happy. We should take their work seriously and I follow their recommendations."*

Rep. Laware: The only one cut was CAT, and the EFC just brought it up to FY 12 levels, and it was attached to three (3) criteria: 1) have more fund raising events, 2) increase ridership, and 3) lower cost per ride, and they met all three criteria; and did not think it warranted singling out a cut.

Rep. Bowers pointed out CAT was asked to increase funding raising, and feels what they have done is trivial when compared to the percentage the other organizations have done.

6:13 Amendment: I would like to amend the budget to zero out the Community Alliance Transportation allowance. Made by: Bowers. Seconded by: Osgood

Discussion: Bowers noted his town receives "zero bang from this, as do most: Cornish, Plainfield, Springfield, Sunapee, Goshen, Washington, Lempster, and Unity and probably Acworth and Langdon; yet, my town pays a good portion of this amount. I think, whatever benefit there is from their service, is much more to people that operate the service, the Executive Director gets \$65,000 per year, much higher than median family income, and don't see why tax payers should be subsidizing it.

Rep. Smith noted, he does not use the Sheriff's Dept. or nursing home but believes we should fund it; is opposed to zeroing it out; feels though he does not use the services it should be funded and if they have specific issues they need to deal with those issues.

Rep Schmidt cited statistics from Upper Valley Planning Commission: 7% do not have access to cars on a regular basis within the county, they depend on charity to get rides; bus serves a very needy and large population; a new car will cost \$20,000 or more; he spoke about the legislative economic briefing at beginning of last term with economists talking about prices of heating oil fuel prices at \$5-\$6 p/gallon and their similar prediction for gas prices; employers in Hanover and Lebanon cannot get \$14 employees; feels they should be expanding transportation vs. cutting; opposed to budget cut request.

Rep. Cloutier spoke in strong opposition to both motions noting both organizations provide a worthwhile service, have reduced their expenses, have started fund raising - changes take time; CAT has further developed their volunteer driver list; feels we lack a lot of mass trans-system, have few cab companies, and need transportation service for those who do not have a license or are unable to drive; noted DOC inmates have used CAT services to find and keep work; feels transportation is an important part of government and with aging county we'll see use increase; feels CAT should be funded by minimum of \$30,000, if not \$40,000.

Rep. Schmidt was advised CAT provided 500 rides to students at River Valley Community College last year, which serves a population that has no other means to get to an entry level college, which is not a charity organization.

Rep. Osgood is opposed to inefficiencies; in favor of Commissioners FY13 \$25,000 grant proposal for CAT and will not support any other amount; feels the three taxi companies in the area were put out of business when the bus system ramped up with government money; would like to see a policy in place where people can apply for, and receive, vouchers each week to take a cab; he sees the CAT bus daily and only sees three (3) people riding at maximum; is aware they have a V10 Ford – it gets less than 10 MPG; discussed taking a cab ride in NY recently with six people 7 miles which cost was \$9 one way / \$10 the other- paid less than cost of one person ride the bus from Maple Ave. to the square on one of their buses; need to find an effective way to do transportation; and in favor of private sector providing transportation.

Rep. Gagnon feels CAT is showing good faith in fund raising and everyone should consider the strong volunteer driver pool part of their fund raising; commended CAT for changes to route for peak hours services; pointed out other businesses, such as Hitchcock and Hypertherm promote public transportation / Hypertherm provides incentives to employees for using community transportation services – he sees this as good planning process.

Rep. Laware questioned Osgood about taxi going out business due to bus service, and asked where his reference came from; noted both types of services could co-exist, feels if taxi service went out of business, ridership would increase for buses.

Rep. Osgood noted the taxi service he spoke of was out of Windy Acres in Charlestown and Main Street Claremont - the owner told him the business went out due to the bus service.

The Chair requested to move the question on Bowers motion to zero out Community Alliance.

Roll call vote:

- **3 YES's: Bowers, Cunningham, Howard**
- **9 NO's: Gagnon, LaCasse, Laware, Lefebvre, Lovett, Osgood, Schmidt, Smith, Cloutier**
- **Amendment failed.**

6:30 Motion: Cunningham motion to amend EFC recommended budget to Commissioners, to reduce amount of CAT from \$30,000, to \$25,000.

Discussion:

Rep. Lovett spoke on benefits to having a healthy/efficiently run transportation system; pointed out three things are happening and realizes it takes time; concerned there is no fee charged for riders using the volunteer driver system; while in Columbia Maryland, she worked as a volunteer driver of elderly / disabled and they paid a rider fee. Lovett asked Ms. Brill if she had looked at the website she had referred her to previously.

Barbara Brill confirmed she visited the website, printed off documents, spoke to members of the Regional Transportation Council - fee for one way goes up to \$30; noted Council aware of concerns regarding fees; spoke to Executive Director listed on website the organization does not receive federal funding and we do not know their economic environment.

Rep. Smith feels CAT provides a vital service to those who can't get anywhere; his town voted 5 to 1 in favor of funding \$12,000 support for CAT; approves funding CAT at \$30,000.

Rep. Howard feels County should not be in the business of handing out money to these organizations.

The Acting Chair called the question: of Cunningham's amendment to go back to the Commissioners budget of \$25,000 for CAT.

Roll call:

- 5 YES's: Bowers, Cunningham, LaCasse, Osgood, Howard
- 7 NO's: Gagnon, Laware, Lefebvre, Lovett, Schmidt, Smith, Cloutier
- Amendment failed.

6:40 Motion: to raise grant for Claremont Soup Kitchen from \$12,500 to \$17,000 and increase CAT from \$30,000 to \$40,000. Made by: Cloutier. Seconded by: Schmidt.

Discussion:

Rep. Cloutier: don't want to put cab companies out of business, but would like to propose if they can do so more cheaply for same amount of money and do it better for those who need the transportation, he'd support private company, but has seen no serious proposal; need to support CAT until there is a company that can do it better; we are an aging population in county; although gas prices are going down, they are going to go up again.

Rep. Osgood money county gives CAT will not support any private tax company, bus company syphoning from all over, we are just a small part, a private agency would run in bad weather, when those in Charlestown have been told they will not run buses in bad weather.

Rep. Howard against spending tax payer money, and motion, when "rest of county is not using the services".

- 6:43 Amend motion: to not add extra funding for Claremont Soup Kitchen, but keep funding for CAT, just keep it on transportation. Made by: Laware. There was no second.**

In response to Rep. Gagnon's question of what the impact of \$5,000 on a 32 million dollar budget would be, Comm. Barrette and Chanis noted it would be 1/10th of 1%.

- 6:44 Motion made to divide the question. Made by: Laware. Seconded by: Smith.**
Rep. Bowers requested Commissioner views on final grant recommendation.
Comm. Nelson feels CAT is heavily weighted towards Claremont.
Comm. Barrette feels the Claremont Soup Kitchen budget is tighter than CAT's budget - voted to give less than consensus due to lack of progress, based on budgetary concerns and dollar per rides.
Comm. Callum Jr. feels CAT services weighted towards Claremont, lesser degree towards Newport and Charlestown; he represents a town that sees little or no benefits from CAT services, and felt compelled to pare back; expects organizations increase their fund raising each year.
Rep. Bowers questioned how much City of Claremont and Newport gave towards CAT. It was noted Claremont gave zero; Newport provided funding – unsure amount.
Rep. Lefebvre questioned if Lebanon gave money.
Barbara Brill noted CAT does not provide services to Lebanon people, they operate in Claremont, Newport, Charlestown, and volunteer services take Sullivan county residents to Lebanon - there and back.
Rep. Cloutier noted, a majority of his constituents in Claremont calls pertain to supporting the Claremont Soup Kitchen or CAT; most, if not all, all Sullivan County communities are served by the Soup Kitchen - it does not serve just Claremont; he pointed out increasing the funding to \$17,000 is a decrease over FY12, but still less than FY11.
Rep. Lefebvre in support of dividing the motion; would like to see CAT receive \$40,000, but feels \$30,000 recommended in this economic climate fair; supports increasing Soup Kitchen funding.

- 6:47 Rep. LaCasse called for the motion to divide the motion.**

Roll call vote:

4 NO's: Bowers, Gagnon, Cloutier, Howard.

8 YES's: Cunningham, LaCasse, Laware, Lefebvre, Lovett, Osgood, Schmidt, Smith

Motion carries to divide.

- 6:48 Split Motion: to increase CAT from \$30,000 to \$40,000. Made by: Cloutier. Seconded by: Schmidt.**

Discussion:

Rep. Smith asked what is received for \$10,000?

Ms. Brill noted "Our FY ends this Saturday, this year we've provided under 31,500 rides, 24% over last Fiscal Year. We provided over 2,500 volunteer rides to 12 of 15 communities. We do not service Langdon, Acworth and Plainfield. Transportation services are available 24/7. 1,000 were wheel chair rides – much less expensive than running a wheel chair van. Fund raising continues – planned our 2ND annual 5k Obstacle Course, continue to look at ways to reduce expenses. Looked at providing co-pay for volunteer riders. Work closely with Upper Valley Regional Planning Commission. Other stats about Sullivan County not mentioned: 7.65% of households do not have automobiles, 9.9% above state poverty levels, 19% are disabled, 16% are over 65.

Rep. LaCasse asked if CAT considered doubling their rates.

Brill explained \$1 is a lot for riders on fixed income – most live on less than \$1,000 per month; if they increase the fare, it reduces federal funding.

6:49 The Acting Chair moved the question:

Roll call vote motion to raise CAT proposed grant from \$30, 000 to \$40,000.

6 YES's: Laware, Lefebvre, Smith, Cloutier, Gagnon, and Schmidt.

6 NO's: Bowers, Cunningham, LaCasse, Lovett, Osgood, Howard

Motion fails with tie vote.

Rep. Cloutier noted he could change his motion from \$40,000 to \$35,000.

6:50 The Acting Chair called the motion Rep. Cloutier made, to raise the Claremont Soup Kitchen grant from \$12,500 to \$17,000.

Roll call vote:

8 NO's: Bowers, Cunningham, ,LaCasse, Laware, Lovett, Osgood, Smith, Howard

4 YES's: Gagnon, Lefebvre, Schmidt, Cloutier

The motion failed.

6:52 Motion: we give CAT \$35,000 vs. \$30,000. Motion made by: Cloutier. Motion seconded by: Schmidt.

Roll call vote:

6 NO's: Bowers, Cunningham, LaCasse, Lovett, Osgood, Howard

6 YES's: Gagnon, Laware, Lefebvre, Schmidt, Smith, Cloutier

Motion failed with a tie vote.

7:06 Motion: we take \$300,000 from undesignated fund balance in order to reduce taxes. Made by: Bowers. Seconded by: Cunningham.

Discussion:

Rep. Bowers stated, in last four years they've taken more from tax payers than needed; the State recommends fund balances should be between 5-10% of operating budget, and Sullivan is at 9%, taking away \$300,000 will put them at

8% - a prudent balance; noted they raised elected official salaries by 2.8%, spent \$100,000 on a parking lot, and does not want see further tax increases as people are hurting to pay bills.

Rep. Gagnon asked if Commissioners had considered this and if they had an opinion.

Comm. Nelson is opposed to using further Reserve Funds - they are trying to keep taxes at an even keel; pointed out the same situation occurred to City of Claremont; he warned about feds cutting back on Medicare reform and that the Reserve is to cushion that when happens.

Chanis provided PowerPoint slide [Appendix C] on the Historic Fund Balance Fiscal Year 2004-2010 and a slide [Appendix D] on the % Change in Taxes Raised 1991-2010; he discussed anticipated audited estimates would be and that the Commissioners are already using \$300,000 from the Reserve Fund in their proposed budget. He briefed them on the Commissioners' proposed use of unreserved Fund Balance [Appendix E], which includes: 1) \$300,000 to offset taxes, 2) \$538,864 to offset capital expense, 3) \$73,000 interest expense on biomass project, and \$105,000 purchase of Newport parking lot; he noted the intent of fund balance money is to provide sustainability over a long run; if \$300,000 was not included by the Commissioners, the increase in taxes would be 2 ¼ % higher; their revenue source is not sustainable in long terms; he also pointed out, while some of the Fund Balance comes from taxes - 2 Million, 3.5 Million came from Stimulus monies, which is from Medicaid; he discussed the many reasons to maintain a healthy fund [Appendix F]; he feels the Commissioners proposed budget, and EFC changes to it, use fund balance prudently - as they are unsure of future changes in health care.

Rep. Howard spoke in favor of Bowers proposal to use \$300,000 from reserves, and feels the remaining balance is a prudent reserve in range.

Rep. Cunningham questioned why they do not use a Capital Reserve Fund (CRF).

Chanis and Commissioners noted the issue was brought up with previous Delegations, but the concept was 'shot down'; they concurred with creating a CRF and confirmed they would be considering this option in FY13.

Rep Lovett spoke against Bowers proposal to use \$300,000, unless the Delegation makes a commitment, today, to establish a CRF.

Rep. Howard suggested a straw poll on the CRF issue.

Rep. Gagnon noted the CRF sounds good, but questioned mechanics due to upcoming election and possible change over to new Delegation members.

Rep. Lovett noted they could not use 'change of guards' as a reason to not act today, strongly encouraged them to execute sound financial responsibility, avoid the temptation to use reserve funds.

7:50 Motion: to amend Rep. Bowers' original motion to recommend the creation of a Capital Reserve Fund in the future, that the Delegation consider the creation of a Capital Reserve fund before the end of the term - December 5, 2012.

Made by: Cunningham. Seconded by: Bowers.

Rep. Gagnon requested to divide the motion, feels they are holding the issue hostage and discussing very separate issues; he wants discussions with his community.

Rep. Cunningham against dividing the motion; disagrees they are holding it hostage, feels they are allowing the Delegation to make the statement in principal - vote would have to be made in the future.

Rep. Osgood noted creating a CRF requires a public hearing and use of CRF money requires a specific vote.

Comm. Nelson noted he is strongly in favor of CRF, but against using additional \$300,000 from the Reserve Fund.

Rep. Howard noted the CRF process includes holding a series of public hearings, but this is just a recommendation to head in that direction.

Rep. Lovett spoke for being fiscally conservative, having honest discussion about what is in the best interest of tax payers, avoiding the temptation to use Reserve Funds to lower tax payers amount - that behavior is not sustainable and places tax payers in to a good year, which would be followed by 15% or 25% increase in taxes the following years; strongly believes they need a firm commitment tonight for creating a CRF and go through the hearing process.

Rep. Howard spoke in favor of using \$300,000 from Fund Balance to reduce taxes; wants firm commitment from majority, tonight, to agree on principal/concept of CRF, and to set meeting date to determine CRF elements.

Comm. Barrette spoke against taking \$300,000 from Fund Reserve and supports a CRF; warned them not to link the two discussions together; suggested they decide on a cap for Fund Reserves if they feel it's too high; discussed Medicare/Medicaid volatility in payments, which accounts for \$400,000 - \$600,000; ProShare could go away tomorrow; State reimbursement County pays is currently at the ceiling – that's a gentleman's agreement that could go away at any time; they have been able to stabilize the tax rate, but warns against using the extra \$300,000.

Rep. Gagnon: agrees we should not act whimsically, and agrees we have stabilized the tax rate, feels the Delegation has worked hard to do this, we are talking about \$900,000 of capital fund at present going into this year's budget, and you are saying use another \$300,000, wants to put breaks on this, continue discussions regarding capital reserve, and if that's case use 2.6 to fund it; but no need to make a grand standing political motion.

Rep. Osgood: doesn't feel it's grand standing political motion, came in to this evening not supporting level funded budget, but discussions going on, leads me to believe that people need a break, good side of this, in last two years, under leadership we are under at the State they are using low numbers; a year breather might not hurt people to get feet back on ground, okay with at least one agency that taxes the people giving them a break for a year - would have voted against it before discussion, but thinking of numbers, corporations and companies are getting confident – they are hiring people; unemployment rate shows improvement.

Rep. Laware noted their main focus should be - do we use \$ as tax cut or do we keep it.

Rep. Cloutier asked for clarification from Cunningham on the amendment and Cunningham responded [this clarification is incorporated in the 7:50 amendment].

Comm. Barrette noted they are talking about 6.5 cents per \$1,000 of assessed value; so \$6.50 per \$100,000 of assessed value is the amount we are talking about in raising in taxes.

Roll call vote:

- 10 YES's: Bowers, Cunningham, LaCasse, Laware, Lefebvre, Lovett, Osgood, Smith, Cloutier, Howard
- 2 NO's: Gagnon, Schmidt
- The motion carried with a quorum.

7:55 Motion: Transfer \$300,000 from Unreserved Fund Balance to reduce taxes with amendment on creation of Capital Reserve Fund. Made by: Bowers. Seconded by: Cunningham.

Discussion:

Rep. Cloutier approves of a CRF and opposed to reduction of the finances due to discussions with EFC and County Administrator; unsure of economy and cuts of \$400,000 the new speaker of the house has proposed.

Rep. Smith spoke in favor of tax payers keeping their money and using \$300,000 in Fund Reserve vs. raising taxes.

Rep. Howard spoke in favor of using additional \$300,000 from Fund Reserve and spoke against raising taxes, unless absolutely necessary.

Roll call vote:

- 8 YES's: Bowers, Cunningham, LaCasse, Laware, Lovett, Osgood, Smith, Howard
- 4 NO's: Gagnon, Lefebvre, Schmidt, Cloutier
- The motion carried with majority vote.

8:00 Motion: to accept the Executive Finance Committee's recommend changes to the Sullivan County Commissioners proposed Fiscal Year 2013 budget with Thirty Two Million, Five Hundred Four Thousand and Eight Hundred Forty Nine Dollars (\$32,504,849) of both Revenue and Expenses, with an amount to be raised in property taxes of Thirteen Million, Eight hundred ninety-two thousand, and seventy four (13,892,074), [which uses an additional \$300,000 from Fund Reserve]. Made by Osgood. Seconded by: Bowers. Discussion: to basically go by the EFC recommended budget.

Roll call vote called for:

- 11 YES's: Bowers, Cunningham, Gagnon, LaCasse, Laware, Lefebvre, Lovett, Osgood, Schmidt, Smith, Howard
- 1 NO: Cloutier
- The motion carried with quorum.

8:02 Motion: Per RSA 24:15 Exceeding Appropriations, we, the Sullivan County Convention, authorize the Sullivan County Commissioners to apply for, receive and expend federal and state grants which become available during the course of Fiscal Year 2013, and also accept and expend money from any other governmental unit or private source to be used for purposes for which the County may legally appropriate money. **Made by:** Cloutier. **Seconded by:** Osgood. Discussion: Cloutier noted this is a 'housekeeping' matter performed @ the Convention; it provides authority for the County to accept federal grants and important for County and Elected officials without having to raise additional tax money. **Voice vote:** All in favor. **Motion passes with quorum.**

Agenda Item No. 4. Any Old business

Rep. Gagnon questioned what the next step would be for the Capital Reserve Fund. Delegation Chair Howard noted they would schedule a meeting to begin discussions.

Agenda Item No. 2.c. June 12, 2012 8:35 AM EFC Public Meeting Minutes

8:05 Motion: to approve the June 12th 2012 EFC meeting minutes. **Made by:** Cloutier. **Seconded by:** Bowers. **Voice vote from EFC members only:** All in favor.

Agenda Item No. 5.b. Set date to approve June 25th 2012 Convention Minutes

Delegation scheduled next meeting for Mon, Jul 9th 6:00 PM, at the County Administration Building, 14 Main Street, Newport, NH to review and approve minutes of tonight's Convention; they will also discuss process for CRF further.

8:06 Motion to adjourn. Voice vote: 11 Yes. 1 No. Motion carried with quorum.

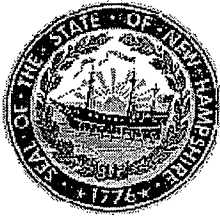
Respectfully submitted,



John Cloutier
JC/s.j.c.

Date approved.

July 9, 2012



**Sullivan County NH
Annual County Convention
Monday, June 25, 2012 - 6:00 PM**

Place:

Sugar River Bank Community Room
10 North Main Street

Newport NH at the Sugar River Bank Community Room.

AGENDA

- 6:00 PM
1. Open Meeting – Welcome & Introductions
 2. Meeting Minutes Review & Approval of:
 - a. May 15, 2012 Public Hearing Minutes
 - b. June 1, 2012 4:35 PM Full Delegation Executive Session Meeting Minutes
 - c. June 12, 2012 8:35 AM EFC Public Meeting Minutes
 3. Presentation and Consideration of the Proposed FY13 County Budget:
 - a. Report from Commissioners / County Administrator
 - b. Report from Executive Finance Committee
 - c. Public Comments
 4. Any other Old Business
 5. Any other New Business
 - a. Motion to accept and expend special revenue funds (Fund 25) - funds that exceed appropriations per RSA 24:15
 - b. Set date to approve June 25th 2012 Convention Minutes (if FY13 budget approved today)
 6. Adjourn Meeting

FY 2013 Budget Adjustments
Final EFC Recommended, June 12, 2012

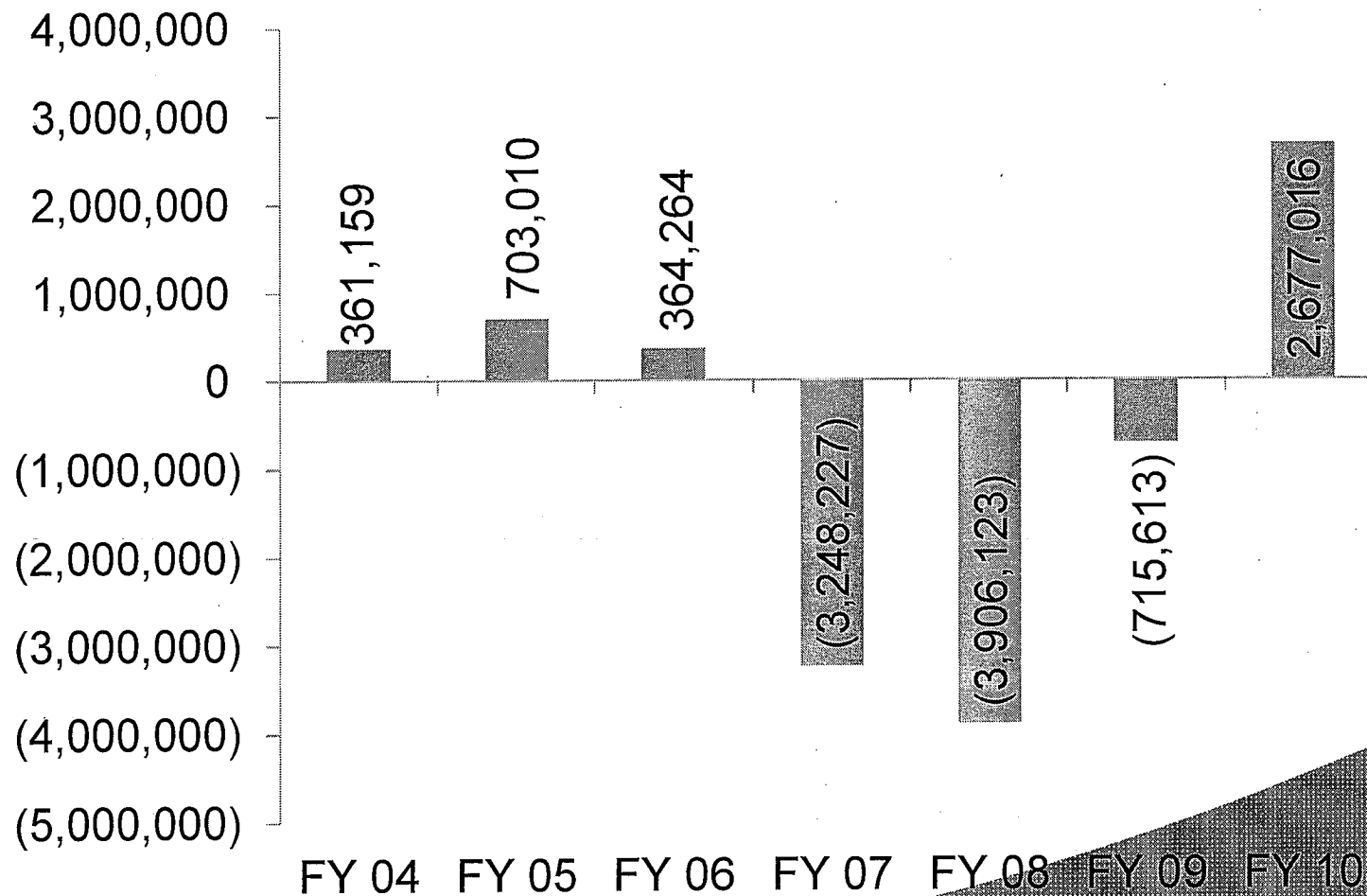
Commissioners Proposed Budget as Printed	Revenue	Expense	\$ Change in Taxes Raised	% Change in Taxes Raised
	29,153,526	29,153,526	310,132	2.23%
EFC Recommended Changes				
Adjustments to reflect actual Health Ins. Rates		(25,252)	284,880	2.05%
Increase Commissioners salary to fix discrepancy		423	285,303	2.05%
Increase Commissioners FICA to fix discrepancy		33	285,336	2.05%
Increase Treasurers salary to fix discrepancy		73	285,409	2.05%
Increase Treasurers FICA to fix discrepancy		6	285,415	2.05%
Increase County Attorney salary to fix discrepancy		1,640	287,055	2.06%
Increase County Attorney FICA to fix discrepancy		126	287,181	2.07%
Increase County Attorney Retirement to fix discrepancy		144	287,325	2.07%
Remove duplication of Resident store expense		(6,500)	280,825	2.02%
Reduce NBU salaries by .15% (approximate)		(10,046)	270,779	1.95%
Reduce Deeds Revenue	(10,000)		280,779	2.02%
Increase DOC Revenue	2,500		278,279	2.00%
Reduce Travel Attorneys		(1,000)	277,279	1.99%
Reduce Attorney Postage		(100)	277,179	1.99%
Reduce evidence storage		(100)	277,079	1.99%
Change in Elected officials salary (Approx. 6 month Expense)		4,000	281,079	2.02%
Loan Proceeds for Biomass Project	3,200,000		(2,918,921)	-20.99%
Biomass Project Expense		3,200,000	281,079	2.02%
Loan Proceeds for Vehicle Purchases	182,876		98,203	0.71%
Vehicle Purchase Expense		182,876	281,079	2.02%
Increase Community Transportation County Grant		5,000	286,079	2.06%
Final EFC Recommended Revenue and Expense	\$32,504,849	\$32,504,849		
Final EFC Recommended additional amount to be raised in taxes			\$286,079	

**Sullivan County Fiscal Year 2013
County Grant Allocation Worksheet
June 25, 2012**

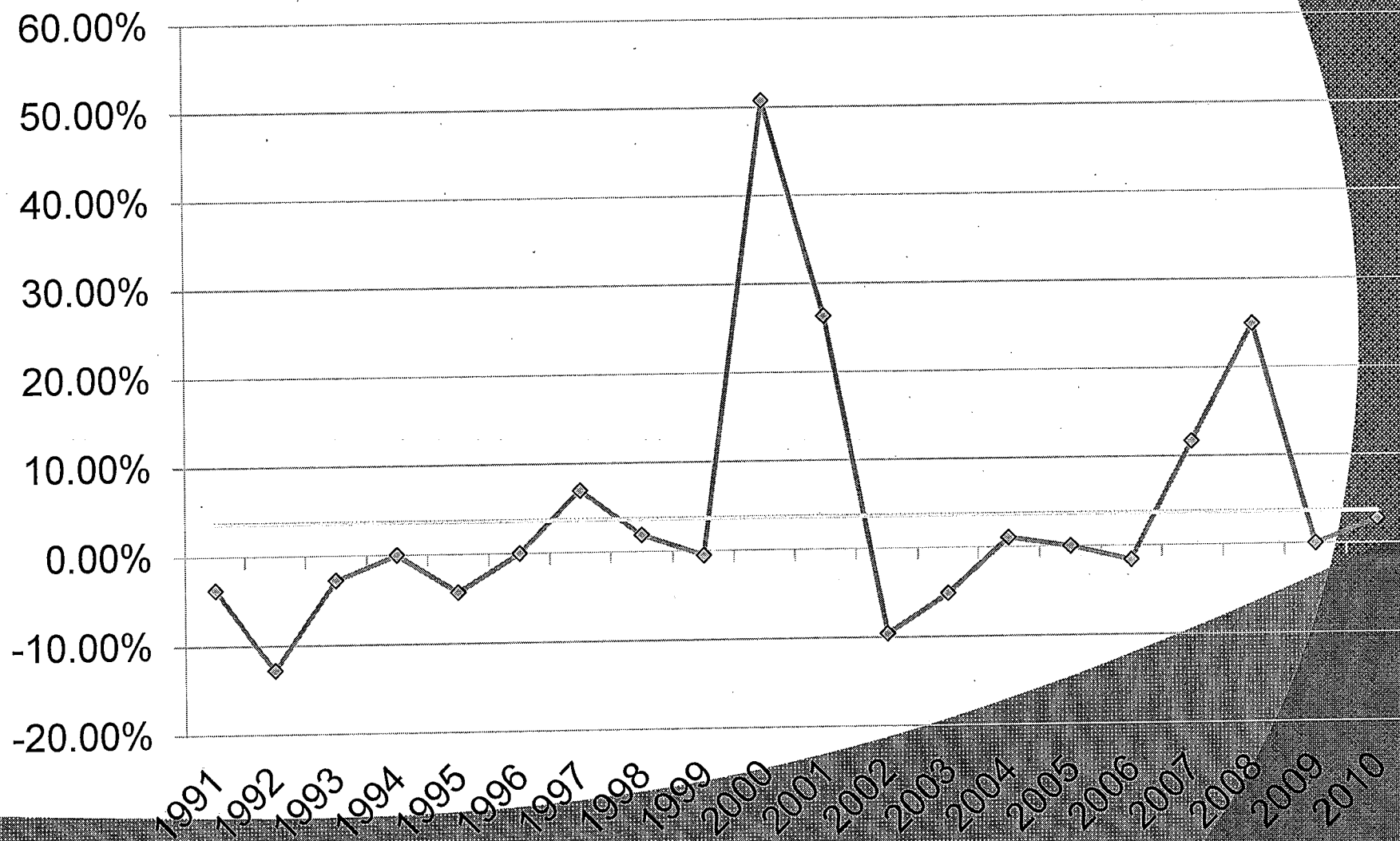
Appendix B

Organization	FY 11 Grants	FY 12 Grants	FY 13 Request	Comm. FY13	EFC FY 13
Road To Independence	0	3,000	3,000	3,000	3,000
Good Beginnings of Sullivan County	25,000	25,000	30,000	27,500	27,500
Turning Points Network	55,000	55,000	60,000	55,000	55,000
Big Brothers / Big Sisters of WNH	0	0	5,000	5,000	5,000
Claremont Soup Kitchen/ Pantry	17,500	10,000	17,000	12,500	12,500
West Central Behavioral Health	0	10,000	10,000	10,000	10,000
Community Alliance/ Transportation	35,000	30,000	40,000	25,000	30,000
Community Alliance/Family Services	23,250	23,250	30,000	23,250	23,250
Lake Sunapee Mediation	7,500	7,500	10,000	7,500	7,500
His Helping Hands	0	4,000	0	0	0
RSVP/Volunteer Center	0	1,878	0	0	0
Totals	163,250	169,628	205,000	168,750	173,750

Historic Fund Balance Fiscal Years 2004-2010



% Change in Taxes Raised 1991 - 2010



Proposed Use of Unreserved Fund Balance

		Change in Fund Balance	Estimated% FY12 Operating Expenses
Audited FY 11 Unreserved Fund Balance	3,682,636		
Estimated Increase/(Decrease) From FY 12 Operations	0	3,682,636	12.53%
Used as Revenue for Tax Reduction	(300,000)	3,382,636	11.51%
Used as Revenue to Offset Capital Expense	(538,864)	2,843,772	9.67%
Used as Revenue to Offset Biomass Interest Expense	(73,000)	2,770,772	9.42%
Purchase of Newport Parking Lot	(105,000)	2,665,772	9.07%
Estimated Audited FY 12 Unreserved Fund Balance		\$2,665,772	9.07%

NH DRA recommends municipalities maintain between 5-10% of annual
operating expenses as unreserved fund balance

Reasons To Maintain Adequate Fund Balance

- ◎ Ability To Stabilize Tax Rate Over A Longer Period Of Time
- ◎ Ability To Utilize Fund Balance For Capital Expenditures In The Absence Of A Capital Reserve Fund
- ◎ As a Hedge Against Volatility In SCHC Revenue
- ◎ Lower Risk To Potential Lenders